
Minutes of the Borough Council Zelienople, PA

2/14/2022

7:30 PM Council-Regular

MasterID:

715

The February 14, 2022, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in an in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the safety of all concerned. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members Mary Hess, Andrew Mathew III, Doug Foyle, and Marietta Reeb. Council Member Ralph Geis and Mayor Thomas Oliverio attended remotely. Council Members Allen Bayer and Gregg Semel did not attend.

Also, in attendance were Borough Manager Donald Pepe, Police Chief James Miller, Borough Engineer Thomas Thompson, and Borough Solicitor Bonnie Brimmeier. Public Works Director Chad Garland attended remotely.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Pepe.

VISITORS:

In Person: Adel Fatur

Remotely: Mike Sosak and Alex Weidenhof

PUBLIC COMMENT:

Adel Fatur spoke on the agenda item regarding the traveling Tomb of the Unknown Soldier and Patriotic Tour on July 4th. Her comments were then reserved to be heard when the agenda item comes up on the agenda to be part of that record.

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CONSENT AGENDA:

A motion was made by Mr. Geis, seconded by Mr. Foyle, to approve:

- Minutes of the January 31, 2022, Council Meeting.
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.

Motion carried 5-0.

OLD BUSINESS:

CONSIDERATION FOR ADOPTION OF PROPOSED ORDINANCE #880-22, AMENDING THE STORMWATER MANAGEMENT ORDINANCE

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to adopt proposed ordinance #880-22 to amend our current ordinance to reflect release rate reductions to comply with the Lower Connoquenessing Stormwater Planning Study.

On October 9, 2019, County Officials called a regional meeting concerning the extraordinary flooding events that have occurred within the Connoquenessing Watershed in recent history, with over fifteen municipalities being represented.

As a result of this group's efforts, the Lower Connoquenessing Stormwater Planning Study was prepared that recommended release rates be established to reduce flow peaks in storm sewer systems and streams with small drainage areas. The proposed release rates are 90% of the pre-development discharge rates for the 1 year, 2-year, 10-year, 25-year, 50-year, and 100-year storms. The amendment of our current Ordinance #880-22 reflect these release rate reductions.

Motion carried 5-0

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NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$1,504,412.65

A motion was made by Mrs. Reeb, seconded by Mr. Geis to accept, and approve the "Bills to Be Paid" report for February in the amount of \$1,504,412.65.

Motion carried 5-0

CONSIDER AGREEMENT WITH DOWNTOWN DEVELOPMENT LLC TO PREPARE DCNR SMALL COMMUNITY GRANT APPLICATION FOR COMMUNITY PARK AMPHITHEATER IMPROVEMENTS

A motion was made by Mr. Mathew, seconded by Mr. Geis to approve contracting with Downtown Redevelopment Services to prepare the DCNR PA Small Community Grant application for Zelienople Community Park Amphitheater improvements at a cost not to exceed \$2,500.00.

As part of our efforts to continue to improve borough facilities, the Community Park Amphitheater seating area needs to be terraced for ease of use. Through a mixture of foundation funding and grant efforts this project was presented to Borough. Total project cost is estimated to be \$113,203. to provide terracing to the hillside in front of the amphitheater as noted in the plans attached.

Funding for this project will come from three sources:

- 1)The Park board has received a grant in the amount of \$20K from the Ayres Foundation for this project.
- 2)DCNR PA Small Community Grant is a perfect match for the project and has a maximum grant allowance of \$70K . The grant allows for a maximum construction cost of \$110K. The first \$30K does not require a match. DCNR will be asked to provide an additional \$40K which will require a match. The first \$20K of the match has already been secured, thorough Ayers foundation funds.
- 3)The remaining \$20k will be funded through donations received by the Friends of the Park. This leaves a small amount of \$3,203.05 that can be covered with future fundraising, and if necessary, through recreation tax funds used through the borough 2023 CIP program.

Downtown Redevelopment Services, (DRS), has developed a construction plan and cost estimates for this project. The Park Board and borough staff would like to engage DRS to assist the Borough with the preparation of the grant application at a cost of \$2,500.

It is anticipated that grant funding will not be known until later in 2022 which means construction cannot begin until 2023.

Motion carried 5-0

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CONSIDER AGREEMENT WITH DOWNTOWN DEVELOPMENT LLC TO PREPARE DCED LSA (LOCAL GOVERNMENT SHARE OF GAMING REVENUES) GRANT APPLICATION FOR STORMWATER RETENTION AND 4 CORNER PARK PROJECTS

A motion was made by Mr. Geis, seconded by Mrs. Reeb to approve contracting with Downtown Redevelopment Services to prepare the DCED LSA (Local Government Share of State Gaming Revenues) Grant for Stormwater Retention and 4 Corner Park projects at a cost not to exceed \$4,500.00.

As we continue to obtain funding for important borough projects and to limit the amount of debt required to complete such projects, we can apply to DCED for a grant in the amount of \$1,000,000 which requires a match of \$200,000 to \$300,000 as needed. This match can be used through the Butler County infrastructure Bank program funding which the borough has already received.

The two projects planned for this grant funding are:

- 1)The planned stormwater retention project above the Community Park which is estimated at \$800,000 to help protect the borough from catastrophic flooding.
- 2)The renovation of the 4-corner park area as part of our Main Street revitalization project.

Downtown Redevelopment Services, (DRS), has provided a quote to prepare this grant application in the amount of \$ 4.500.00.

Motion carried 5-0

CONSIDER REAPPOINTING MICHAEL ENGLISH TO THE LIBRARY BOARD

A motion was made by Mr. Mathew, seconded by Mr. Foyle to approve reappointing Michael English to the Library Board for the term effective January 1, 2022 to January 1, 2025. Michael English' term on the Library Board expired on December 31, 2021. Mr. English has expressed a desire to seek another three (3) year term. Over the years, we have been trying to make the appointment dates more consistent; therefore, the appointment would be from 1/1/2022 to 1/1/2025.

Motion carried 5-0

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CONSIDER A MULTI-MUNICIPAL AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES TO ASSIST THE LOWER CONNOQUENESSING STORMWATER STEERING GROUP

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to approve the \$2,000.00 in anticipated costs for our portion of the study cost to assist the Lower Connoquenessing Stormwater Steering group in their work to assist in stormwater and flooding control in the region.

The Borough of Zelienople has been a part of the Lower Connoquenessing Regional Stormwater Steering group which has been working to improve stormwater management in the region and help protect these member municipalities from catastrophic flooding situations. One of the recommendations of this group was to ask municipalities to amend their stormwater release rates and the borough completed that effort with the approval of Proposed Ordinance #880-22 .

The next phase of this groups work is process how to formally/informally organize the steering group moving forward. It was decided that consultant help be acquired to study, help organize and proceed with this discussion. This study will provide logistics, purpose, and advice to the group as well as identify municipal wants, needs, and expectations for this next phase of stormwater management and flooding control.

Jerry Andree was asked to assist the group with a proposal and cost for these services. It was determined that this study can be done with an agreed upon \$2,000 from each member municipality. A single contracting agent or community will also need to be determined and thereby reimbursed from the other communities.

Motion carried 5-0

CONSIDER AMENDED SPECIAL EVENT PERMIT APPLICATION - PATRIOTIC PORCH TOUR AND TRAVELING TOMB OF THE UNKNOWN SOLDIER

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to approve the Amended Special Event Permit Application – Patriotic Porch Tour and Traveling Tomb provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws.

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Adel Fatur had requested a special event permit for a Patriotic Porch Tour and Traveling Tomb to be held on July 1, 2022, through July 8, 2022, at the Four Corner Park by the Lion Water Fountain which was approved by council on October 14, 2021. An amended special event application was submitted with more details of the events and with a new event date of July 2, 2022 through July 5, 2022. Some of the details include:

- Use of all of 4 Corner Park.
- Put up one 20x40 tent over the Tomb of Unknown Soldier on display and possibly a few 10x10 pop ups if needed for shade and a few chairs for handicap to sit on if needed.
- Opening Ceremony on July 2nd with flyover, 21 gun salute, and brass band.
- May have some patriotic vehicles on display.
- Escort into town on July 1st by the American Legion Riders, state police, and sheriff.
- Permit English Lutheran church to have coffee and donuts for veterans or a coffee cart at 4 Corner Park and place a dumpster on municipal property by the bridge if needed.
- Place a temporary veterans wall in the corner by the gas station.
- Possible close parking lot to allow handicap parking or be dropped off by tomb, leaving space for Goodfello's delivery car. Limited from 8 am to 12 noon.
- Place flags in ground at 4 Corner Park. Have grass mowed by June 29th so flags can be placed.
- Have a regular and handicap Port o John placed near tomb provided by the business association.
- Decorate fence across from Borough building like last year.
- Use cement slab for a display if approved by the Harmony Fire District.
- Would like to have council and mayor attend opening ceremony on July 2nd and place a wreath at tomb.
- Business association will provide additional trash containers and pick up.

Motion carried 5-0

CONSIDERATION FOR AWARDING THE CLAY STREET CURB REPLACEMENT

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to award the Clay Street curb replacement project to Santamaria Landscape & Cement Contractors, Inc. for the Bid amount of \$129,848.00.

Bids have been received for the Clay Street Curb Replacement Project. Five (5) bids were received with the low bidder being Santamaria Landscape & Cement Contractors, Inc. of Apollo, PA with a bid of \$129,848.00. Funding for this project will come from the Street/General Fund \$60,000.00 and the remainder from the Borough Reserve Funds.

Motion carried 5-0

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CONSIDERATION FOR AWARDING THE LINDEN STREET CULVERT REPLACEMENT PROJECT

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to award the Linden Street Culvert Replacement project to Steel Nation Environmental of Canonsburg for the Bid amount of \$110,000.00 subject to a favorable review of references.

Bids have been received for the Linden Street Culvert Replacement Project. Six (6) bids were received with the low bidder being Steel Nation Environmental of Canonsburg, PA with a bid of \$110,000.00. This project was part of the 2022 CIP and funding for this project will be from the federal Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act")

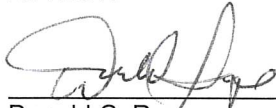
Motion carried 5-0

OTHER BUSINESS:

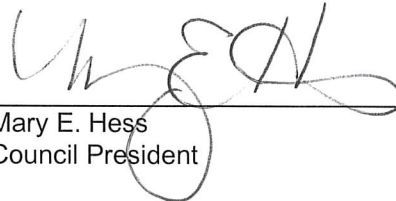
None

Being no further business, President Hess closed the meeting at 8:06 PM.

ATTEST:



Donald C. Pepe
Borough Manager



Mary E. Hess
Council President

Approved by me this 28th day of February 2022.



Thomas M. Oliverio
Mayor